

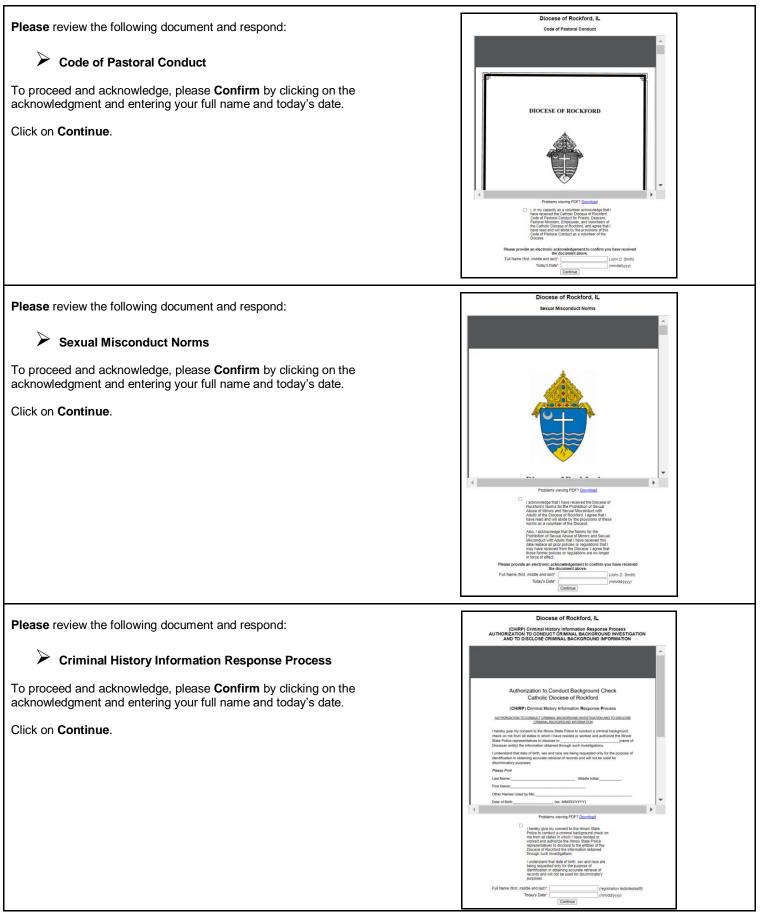
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Before completing Protecting God's Children training online, all participants <u>must</u> first register with VIRTUS Online. Please click on the VIRTUS link to access the VIRTUS Registration page: <u>https://www.virtusonline.org/virtus/17162/reg_pwd.cfm?theme=0</u> Or, please go to <u>www.virtus.org</u> and click on First Time Registrant and select Rockford from the drop down list.	 VIRTUS[®] Excellence Builds Trust
Please enter the password provided by your Diocese, Parish or School. Contact your parish, school or entity directly for the password to create an online account or contact the Diocesan Safe Environment Office at 815-399-4300 ext. 417 Click Continue to proceed.	Please enter the password provided by your Diocese, Parish or School Continue Contact your parish, school or entity directly for the password to create an online account or contact the Diocesan Safe Environment Office at 815-399-4300 ext. 417
Create a user ID and a password you can easily remember. This is necessary for all participants. This establishes your account with the VIRTUS program. If your preferred user ID is already taken, please choose another ID. We suggest the use of email addresses as usernames. Click Continue to proceed.	Please create a user id and password that you will use to access your account Common names like Mary and John are not good choices as they are most likely already in use. Common abbreviations like 'jsmith' and 'mjones' are also likely to already be in use. We suggest using your full name (without spaces) or email address as they are more likely to be unique. Create a User ID: Create a Password: Continue Your user id is case sensitive. We recommend that you use all lower case letters and avoid spaces and punctuation. Email addresses are ok. Your user id must be at least 4 characters long. Your password must be at least 8 characters long. Important note about selecting passwords
 Provide all the information requested on the screen. Several fields are required, such as: First, Middle & Last Name, Email address, Home Address, City, State, Zip, Phone Number, Date of Birth, Gender and Race. (Note: Do not click the back button or your registration will be lost.) Click Continue to proceed. 	Please provide the information requested below DO NOT CLOCK THE BACK BUTTON ON YOUR REDISTRATION VIEL BE LOST Please enter your name as it appears your driver's license, passport or other government-issued ID, and we need your full, legal name. Subtation - Please select
Select the <u>PRIMARY</u> location where you work or volunteer by clicking the downward arrow and highlighting the location. Click Continue to proceed. <i>Note: If you serve at multiple diocesan locations, you will be prompted to select those additional locations in future screen(s).</i>	In this step, <u>DO NOT</u> select the location of your training session - you will pick that later. We are asking for the primary location where you <u>work or volunteer</u> . Please select the primary location where you <u>work or volunteer</u> . Loother <u>Please select</u> <u>v</u>



Select the role(s) that you serve within your parish. Please check <u>all</u> roles that apply.	Please select the primary location where you <u>works or yournless</u> . Leaster: @Exerc.Calue Academy Heaters:	
Additionally, enter your title or position of service in the box provided that best describes your role within the Diocese – i.e. Catechist, Coach, DRE, Eucharistic Minister, Math Teacher, Seminarian, etc.	Please select at least one primary role you perform at this leaston Please select at least one primary role you perform at this leaston Please with an employee (Parish Pleaston) with an employed year leak directly for a particle or a school Pleaston with an employee (Diocesan Eparchial) Pleaston with an employed by add work directly for the diocese. This includes staff employed at the diocesen center	
Click Continue to proceed.	Volumber Upget notwards including catechrite: Pipet	
	Candidate for ordination BEFORE SELECTING EDUCATOR	
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	Fina waining Clauster and its net miller bits description. I will also your registration and may mail in unwannang chempia to your paint or tolocal Columbia: Solocol leachers and substitute leachers in the Catholic School of the Docese of Rocket(, a. Salavid leachers principals and administrators. This real is UTO's Catholics of ProAmBiguid Registration and administrators.	
	Volunteer - Under 18	
	If you have a title places are true it before. If you do not true on a title plane before area you do. If the or a forestion of a document.	
Your selected location(s) are displayed on the screen.	You have chosen following locations and roles:	
Select YES if you need to add secondary/additional locations.	All Saints Catholic Academy (Rockford)	
(Follow instructions in previous step to select additional locations.)	• Volunteer 🗸	
Otherwise, if your list of locations is complete, select <u>NO</u> .	Are you associated with any other locations?	
	Yes No	
Please answer the questions presented.	Are you a parent or guardian of a child under 18?	
	 Yes No 	
Click Continue to proceed.	Do you interact with, work with or come into contact with minors and/or	
	vulnerable adults of this archdiocese/diocese/religious organization?	
	No No	
	Do you manage, supervise or oversee employees or volunteers on behalf of this archdiocese/diocese/religious organization in any capacity? Yes	
	No	
	Continue	
Please review the following document and respond:	Diocese of Rockford, IL	
Technology & Social Media Guidelines	Technology & Social Media Guidelines	
To proceed and acknowledge, please Confirm by clicking on the		
acknowledgment and entering your full name and today's date.	Diocese of Rockford	
Click on Continue .		
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	Problems Verving PDP? <u>Download</u>	
	 I acknowledge that I have received the Diocese of Roddord's Code for the Pastoral Use of Technology and Social Media, Larger ethat I have 	
	read and will abide by this Code.	
	Please provide an electronic acknowledgement to confirm you have received the document above. Full Name (inst middle and last): Tody 20 Bate: [mmdd/yyyy]	
	Continue	







Please review the following document and respond:	Diocese of Rockford, IL Mandated Reporter Form
Mandated Reporter Form To proceed and acknowledge, please Confirm by clicking on the acknowledgment and entering your full name and today's date. Click on Continue.	Included Verybourd From Included Verybourd From Included Verybourd From Included Verybourd In
Please review the following document and respond: Cuidelines for Youth & Those Working with Youth To proceed and acknowledge, please Confirm by clicking on the acknowledgment and entering your full name and today's date. Click on Continue.	Inclusion of a choice of a choi
Please answer the question, 'Have you already attended a VIRTUS Protecting God's Children Session?' Click Yes or No to proceed.	Have you already attended a VIRTUS Protecting God's Children Session?
If you chose <u>NO</u> during the previous step, you will be presented with a list of upcoming VIRTUS <i>Protecting God's Children</i> instructor-led sessions scheduled or <u>online</u> training for the Diocese of Rockford . When you find the session training you wish to attend, click the circle and then click Complete Registration . (If you chose <u>YES</u> during the previous step, you will be presented with a list of all <u>instructor led</u> VIRTUS sessions conducted in the Diocese of Rockford . Choose the session you attended by clicking the downward arrow and highlighting the session then click Complete Registration.)	Protecting God's Children for Adults Where St Patick Church (McHenry) Years Statustic langth of tassics 2: This scalars will be conducted in English Statustic langth of tassics 2: This scalars will be conducted in English Notes: Session will be held in the Minetry Building. Enter through parting lot doors. No lates anivats or children will be admitted Wheelchait accessible: Yes Protecting God's Children for Adults (Online Training) Protecting God's Children for Adults (Online Training) Centinue.



If you chose <u>online training</u>, please click on the **green circle** to begin the **Online Training**

Upon completion, the last screen will allow you to **print** a certificate, and you will always have the ability to log back into your account and access the certificate.

After you attend an instructor-led session or complete the online training, you will soon receive an email of approval.

If you have additional questions about VIRTUS Online training, please contact your local administrator or the VIRTUS Help Desk at 1-888-847-8870. Thank you!

Online Training Courses

To begin your online training, please click the title of your assigned training:

Protecting God's Children® Online Awareness Session 3.0 Assigned: 10/21/2020 Due: 11/04/2020

Other Languages Available (You may change versions)

Protecting God's Children® Online Awareness Session 3.0 (Spanish)

